

# Instructions for filling out a US Customs Power of Attorney



U.S. Customs and  
Border Protection



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**Fill out Power of Attorney Form on Second Page. Once Complete email to the following Addresses:**

1. [michelle@express-freight-intl.com](mailto:michelle@express-freight-intl.com)
2. [poa-efi@miamicsinc.com](mailto:poa-efi@miamicsinc.com)

**Be sure to include the following information in the correct area of the power of attorney:**

- a. If filing as a Company - Federal Tax ID / EIN Number
- b. If filing as an individual - Social security Number
- c. Mark Appropriate Box as a Individual, Partnership, Sole Proprietorship
- d. Include name of Importer of Record (Yourself or your company)
- e. Your legal address
- f. At the bottom include your Importer of Record name again and your best telephone contact number
- g. Be sure to sign on behalf of the company or as an individual
- h. Include your capacity: Individual, President, Vice President, Secretary (must be a corporate officer)
- i. Date the form
- j. Email the form as per instructions above.

**If you have any questions please contact our office: [michelle@express-freight-intl.com](mailto:michelle@express-freight-intl.com) or 305-597-9595**



# CUSTOMS POWER OF ATTORNEY

Please check one  Individual  
 Partnership  
 Corporation  
 Sole Proprietorship

IRS/SS Number: \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS: \_\_\_\_\_  
(Full Name of person, partnership, of corporation, or sole proprietorship (identify))

a corporation doing business under the laws of the State of \_\_\_\_\_ or a \_\_\_\_\_  
doing business as \_\_\_\_\_ having an office and place of business  
\_\_\_\_\_ hereby constitutes and appoints each of the following persons

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Miami Customs Services with authority granted to said individual to act through its licensed officers or employees specifically authorized to act for such Customs broker by Power of Attorney**

As a true and lawful agent and attorney of the grantor named above for and in the name, place, and stead of said grantor from this date and in all Customs Districts, and in no other name, to make, endorse, sign declare, or swear to any entry, withdrawal, declaration, certificate, bill of lading, carnet or other document required by law or regulation in connection with the importation, transport, or exportation of any merchandise shipped or consigned by or to said grantor; to perform any act or condition which may be required by law or regulation in connection with such merchandise; to receive any merchandise deliverable to said grantor;

To make endorsements on bills of lading conferring authority to make entry or collect drawback, and to make, sign, declare, or swear to any statement, supplement statement, schedule supplement, certificate or delivery, certificate of manufacture, certificate of manufacture and delivery, abstract of manufacturing records, declaration or proprietor on drawback entry, declaration of exporter on drawback entry, or any other affidavit or document which may be required by law or regulation for drawback purposes, regardless of whether such bill of lading, sworn statement, schedule, certificate, abstract, declaration, or other affidavit or document is intended for filling in any customs district.

To sign, seal and deliver for and as the act of said grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise or merchandise exported with or without benefit to drawback, or in connection with entry, clearance, lading, unloading or navigation of any vessel or other means of conveyance owned or operated by said grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws and regulations, consignee's and owner's

Declaration provided for in section 485, Tariff Act of 1930 as amended, or affidavit in connection with the entry of merchandise;

To sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with the entering, clearing, lading, unloading, or operation of any vessel or other means of conveyance owned or operated by said grantor;

To authorize other Customs Brokers to act as grantor's agent; to receive, endure and collect checks issued for Customs duty refunds in grantor's name drawn on the Treasurer of the United States; if the grantor is a nonresident of the United States, to accept service of process on behalf of the grantor;

And generally to transact at the customshouses in any district any and all customs brokers business, including making, signing, and filing of protests under section 514 of the tariff Act of 1930, in which said grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney, giving to said agent and attorney full power and authority to do anything whatever requisite and necessary to be done in the premises as fully as said grantor would do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents; the forgoing power of attorney to remain in full force and affect until \_\_\_\_ day or \_\_\_\_, \_\_\_\_, or until notice of revocation in writing is dull given to and received by a District Director of Customs whichever is earlier. If the donor of this power of attorney is a partnership the said power shall in no case have any force or effect after the expiration of 2 years from the date of its execution.

IN WITNESS WHEREOF, the said \_\_\_\_\_  
Print Name Telephone # Fax #

Has caused these presents to be sealed and signed: (Signature of Officer) \_\_\_\_\_

(Capacity): \_\_\_\_\_ Date: \_\_\_\_\_

WITNESS: \_\_\_\_\_  
Return to: Express Freight International (Corporate seal)

If you are the importer of record, payment to the broker will not relieve you of liability for custom charges (duties, taxes, or other debts owed customs) in the event the charges are not paid by the broker. Therefore, if you pay by check, custom charges may be paid with a separate check payable to "U.S. Customs Service" which shall be delivered to customs by the broker. Importers who wish to utilize this procedure must contact our office in advance to arrange timely receipt of duty checks.