SUPPLIER DELIVERY GUIDE

Delivering to our Miami warehouse

Share this page with whoever books the truck, and give a copy to the driver.

DELIVER TO

Express Freight Intl

For:

7950 NW 77th Street, Suite #1
Medley, FL 33166-2169

WAREHOUSE DOCK DOOR **#31**

Back of the building, corner of NW 79th Pl. and NW 77th St.

REFERENCE / PO

DESTINATION



Our receiving dock. Check in with our staff at door #31.

SCAN FOR DIRECTIONS

Google Maps

Apple Maps

RECEIVING, MON–FRI
8:30 AM – 5:00 PM
Eastern time. First come, first served.

LAST TRUCK
4:45 PM
Open through lunch. No weekends.

CHECK IN
Door #31
Park at an open receiving door first.

QUESTIONS
(305) 597-9595
ops@express-freight-intl.com

1 Before the truck leaves

FOR THE SHIPPING DEPARTMENT

Paperwork

The driver must bring a delivery order (BOL) showing our customer's full name and address, the contact who placed the order, and the PO or reference number.

- **Hazmat:** MSDS and the dangerous goods declaration (IMO/DGD).
- **Bonded cargo:** CBP 7512 bonded entry.
- **Helpful:** commercial invoice, packing list and SLI.

Labels

Mark every piece with the customer name, the destination and "1 of X", plus any hazmat or bonded labels.

Pallets and packing

Wood pallets need the ISPM 15 stamp. Untreated pallets are re-palletized at the consignee's expense.

Loose cartons and non-stackable cargo are fine. Pack everything for international transport.

Appointments

Only for pieces over 12,000 lb, oversize or out-of-gauge cargo, and special equipment. Book one every time at ext. 103 or ops@express-freight-intl.com.

Without one we still receive it, but the truck waits for an opening.

Missing paperwork is the most common hold-up at our dock. Check it before the truck leaves.

2 At our dock

FOR THE DRIVER

Hours

Monday to Friday, 8:30 AM to 5:00 PM Eastern. Last truck in by 4:45 PM, and we receive through lunch. No weekend or after-hours receiving.

CLOSED IN 2027

Jan 1 · Jan 18 · Feb 15 · May 31 · Jun 18 · Jul 5 · Sep 6 · Nov 25 · Dec 24 · Dec 31

Arriving

Park at an open receiving door, then check in with our staff at door #31. Any truck size.

If every door is busy, wait in line for the next one. Overnight parking is allowed on the street behind the warehouse.

Safety and security

Photo ID, safety vest and closed-toe shoes. No smoking. Expect CTPAT seal and ID checks.

Leaving

The driver leaves with a stamped, signed delivery receipt. We don't issue warehouse receipts on the spot.

3 After delivery

FOR OUR CUSTOMER

Receiving

We weigh, measure and photograph every piece from two angles. Our measurements go on the documents.

Warehouse receipt

Our customer gets the warehouse receipt, usually within the hour. Suppliers can ask us for a copy.

Damage or shortages

We note them on the receipt, photograph them and report them to our customer.

Need us to pick up instead?

Our customer must request and approve the pickup. Send us the address, hours, dock or liftgate, pieces, weight, dimensions, and whether anything is hazmat or bonded.

Our trucks carry liftgates and pallet jacks, so no dock is needed. Our fleet covers Miami-Dade, Broward and Palm Beach; beyond that, vetted carriers we manage.

Cut-offs

Air	Booked by 12:00 PM, on our dock by 2:00 PM
Cross-dock, same day	In by 12:00 PM
Hazmat and bonded	24 hours before the general cut-off
Ocean	Each lane's cut-off is at express-freight-intl.com/schedules
Exports that need EEI	SLI and power of attorney before the cut-off. The cargo stays on hold until we have both.

A cut-off that falls on a holiday moves to 12:00 PM the business day before.

We don't accept

- ✕ Explosives, weapons, firearms or ammunition of any kind
- ✕ Household goods or personal effects
- ✕ Refrigerated cargo into the warehouse. We can load reefers at your site instead.

We do accept

- ✓ Vehicles (Florida export requirements apply)
- ✓ Lithium batteries, with their MSDS
- ✓ Used goods